

NMIT

INTERNATIONAL
STUDENT
QUICK GUIDE 2012



One thing leads to another



Contents

NMIT Academic Calendar 2012	3
NMIT Accredited Courses for Overseas Students 2012	4-8
Your journey starts in Melbourne @ NMIT	9
NMIT	9
Melbourne, Australia	9
Student Information	10-15
Living in Melbourne	10-11
Student Accommodation and Housing	10
Airport Reception	10
Dependants	10
Employment and Health	11
Living Costs	11
Enrol at NMIT	11-14
Applying to Study	11
Admission Requirements	11-12
Visa Requirements	13
Enrolment and Orientation	13
Articulation	13-14
Student Services	15
NMIT Facilities	15
Student Support Services	15
Study Skills Advisory Service	15
Student Activities	15
Student Grievances	15
Campus Locator	16
International Student Application Form	17-18
Terms and Conditions of Enrolment	19





2012	PUBLIC HOLIDAYS	TAFE	HIGHER EDUCATION
1 January 2 January	New Year's Day Public Holiday		
3 January		<i>NMIT Opens</i>	<i>NMIT Opens</i>
25 January		Recommended arrival dates for new TAFE and Higher Education international students	Recommended arrival dates for new TAFE and Higher Education international students
26 January	Australia Day		
1 February		Orientation program for international students	Orientation program for international students
13 February – 13 April		Term 1 commences	
27 February			Semester 1 commences
12 March	Labour Day		
6–9 April	Easter Holiday		
9–15 April			Mid-semester break
14–29 April		Term break	
25 April	Anzac Day Holiday		
30 April – 29 June		Term 2 commences	
1 June			Semester 1 ends
11 June	Queen's Birthday		
11–29 June			Mid-year examination period
30 June – 15 July		Mid-year break	
30 June – 22 July			Mid-year break
2 July		Recommended arrival dates for new TAFE and Higher Education international students	Recommended arrival dates for new TAFE and Higher Education international students
9 July		Orientation program for international students	Orientation program for international students Release of Semester 1 results
16 July – 21 September		Term 3 commences	
23 July			Semester 2 commences
10–16 September			Mid-semester break
22 September – 7 October		Term break	
8 October – 23 November		Term 4 commences	
26 October			Semester 2 ends
5–23 November			End of year examination period
6 November	Melbourne Cup Day		
3 December			Release of Semester 2 results
10 December			Academic Progress Panel and supplementary/special examinations
21 December		<i>NMIT Closes</i>	<i>NMIT Closes</i>
25–26 December	Christmas Holiday		

Course specific start dates will be provided at the orientation program.
Commencement dates may begin up to three weeks after orientation.

NMIT Accredited Courses for Overseas Students 2012



CRICOS ID	Course	Campus	Start Date	International Fee Amount per annum (AUS)	Duration
English Language					
English Language - ELICOS					
010061D	English Language Intensive Course for Overseas Students (ELICOS)	C	8 intakes per year	300 [^]	5 to 40 wks
Agriculture and Environmental Studies					
Bachelor of Agriculture and Land Management					
070934G	Associate Degree in Agriculture and Land Management	E	Feb	12800	2 yrs
070935F	Bachelor of Agriculture and Land Management	E	Feb	12800	3 yrs
Bachelor of Aquaculture					
070937D	Bachelor of Aquaculture	E	Feb, July	12800	3 yrs
Bachelor of Equine Studies					
071547K	Associate Degree in Equine Studies	E	Feb	12800	2 yrs
054078J	Bachelor of Equine Studies	E	Feb	12800	3 yrs
Bachelor of Viticulture and Winemaking					
052244E	Bachelor of Viticulture and Winemaking	E	Feb, July	12800	3 yrs
Diploma of Agriculture					
073860G	Diploma of Agriculture	E	Feb	10500	1 yr
Diploma of Conservation and Land Management					
047870K	Diploma of Conservation and Land Management	E	Feb	10900	2 yrs
Diploma of Equine Stud Management					
056744G	Diploma of Equine Stud Management	E	Feb	11450	2 yrs
Diploma of Horticulture					
051531F	Diploma of Horticulture	G	Feb, July	10900	2 yrs
Certificate III in Animal Technology					
053439G	Certificate III in Animal Technology	F	Feb	10500	1 yr
Certificate III in Floristry					
066709F	Certificate II in Floristry	F	Feb, July	5250*	6 mths
054457J	Certificate III in Floristry	F	Feb, July	10500	1 yr
Certificate III in Horticulture (Retail Nursery)					
069828G	Certificate III in Horticulture (Retail Nursery)	F	Feb	10500	1 yr
Certificate III in Racing (Advanced Stablehand)					
072399J	Certificate III in Racing (Advanced Stablehand)	E	Feb	5700#	8 mths
Building					
Advanced Diploma of Engineering Design					
068509J	Diploma of Engineering Drafting	P	Feb	10900	1 yr
068510E	Advanced Diploma of Engineering Design	P	Feb	10900	2 yrs
Diploma of Building and Construction (Building)					
073170M	Diploma of Building and Construction (Building)	P	Feb	12000	2 yrs
Diploma of Interior Design and Decoration					
068508K	Certificate IV in Interior Decoration	G P	Feb	10900	1 yr
068507M	Diploma of Interior Design and Decoration	G P	Feb	10900	2 yrs

CAMPUS

C Collingwood

E Epping

F Fairfield

G Greensborough

H Heidelberg

P Preston

[^] per week

* 6 month course

** 12 week course

8 month course

Material fees may apply for some courses. Courses are subject to regular review to ensure they meet changing conditions.

NMIT Accredited Courses for Overseas Students 2012



CRICOS ID	Course	Campus	Start Date	International Fee Amount per annum (AU\$)	Duration
Business, Management and Commerce					
Bachelor of Accounting					
074622B	Associate Degree of Accounting	P	Feb, July	12800	2 yrs
070938C	Bachelor of Accounting	P	Feb, July	12800	3 yrs
Associate Degree in International Business					
057567A	Associate Degree in International Business	P	Feb, July	12800	2 yrs
Associate Degree in International Business Management					
057568M	Associate Degree in International Business Management	P	Feb, July	12800	2 yrs
Advanced Diploma of Accounting					
066972B	Certificate III in Financial Services (Accounts Clerical)	E P	Feb, July	5250*	6 mths
066973A	Certificate IV in Financial Services (Accounting)	E P	Feb, July	10500	1 yr
066974M	Diploma of Accounting	E P	Feb, July	10500	1.5 yrs
057886G	Advanced Diploma of Accounting	E P	Feb, July	10500	2 yrs
Advanced Diploma of International Business					
066711A	Certificate III in International Trade	P	Feb	5250*	6 mths
066713K	Certificate IV in International Trade	P	Feb, July	10500	1 yr
066715G	Diploma of International Business	P	Feb, July	10500	1.5 yrs
072276J	Advanced Diploma of International Business	P	Feb, July	10500	2 yrs
Advanced Diploma of Legal Practice					
072756D	Advanced Diploma of Legal Practice	P	Feb	10900	1.5 yrs
Advanced Diploma of Marketing					
066710B	Certificate III in Business	P	Feb	5250*	6 mths
066712M	Certificate IV in Marketing	P	Feb, July	10500	1 yr
066714J	Diploma of Marketing	P	Feb, July	10500	1.5 yrs
066716G	Advanced Diploma of Marketing	P	Feb, July	10500	2 yrs
Diploma of Business Administration					
066127F	Certificate IV in Business Administration	P	Feb	5250*	6 mths
066162C	Diploma of Business Administration	P	Feb	10500	1 yr
Certificate III in Business Administration (Legal)					
070392K	Certificate III in Business Administration (Legal)	P	Feb, July	5450*	6 mths
Engineering					
Advanced Diploma of Computer Systems Technology					
070977G	Advanced Diploma of Computer Systems Engineering	G H	Feb	11200	2 yrs
Advanced Diploma of Engineering Technology					
057894G	Advanced Diploma of Engineering Technology <i>Jewellery</i>	F	Feb	11400	2 yrs
Advanced Diploma of Engineering Technology					
062021D	Diploma of Engineering Technology <i>Mechanical</i>	H	Feb, July	11200	1 yr
057890A	Advanced Diploma of Engineering Technology <i>Mechanical</i>	H	Feb, July	11200	2 yrs
Diploma of Engineering Technology					
062063E	Certificate III in Locksmithing	H	Feb	12000	2 yrs
062064D	Diploma of Engineering Technology <i>Security Engineering (Locksmithing)</i>	H	Feb	12000	2 yrs
Certificate IV in Renewable Energy					
073166G	Certificate III in Renewable Energy ELV	E	Feb	11000	1 yr
073169D	Certificate IV in Renewable Energy	E	Feb	11000	1 yr

CAMPUS
C Collingwood

E Epping

F Fairfield

G Greensborough

H Heidelberg

P Preston

^ per week

* 6 month course

** 12 week course

8 month course

Material fees may apply for some courses. Courses are subject to regular review to ensure they meet changing conditions.

NMIT Accredited Courses for Overseas Students 2012



CRICOS ID	Course	Campus	Start Date	International Fee Amount per annum (AU\$)	Duration
Health, Society and Cultural Studies					
Bachelor of Education (Early Years)					
073529G	Associate Degree of Early Years Studies	P	Feb	12800	2 yrs
073528G	Bachelor of Early Years Studies	P	Feb	12800	3 yrs
073527J	Bachelor of Education (Early Years)	P	Feb	12800	4 yrs
Associate Degree of Tertiary Studies					
074620D	Diploma of Tertiary Studies Higher Education	P	Feb	12800	1 yr
074621C	Associate Degree of Tertiary Studies	P	Feb	12800	2 yrs
Diploma of Children's Services (Early Childhood Education and Care)					
069826K	Certificate III in Children's Services	P	Feb, July	5450*	6 mths
070461B	Diploma of Children's Services (Early Childhood Education and Care)	P	Feb, July	10900	2 yrs
Diploma of Community Services Work					
070573E	Diploma of Community Services Work	P	Feb	10900	2 yrs
Diploma of Sport (Development)					
068201G	Certificate IV in Sport (Development)	P	Feb	10500	1 yr
070391M	Diploma of Sport (Development)	P	Feb	10500	2 yrs
Certificate III in Aged Care					
069825M	Certificate III in Aged Care	P	Feb, Apr, July	4000**	12 wks
Hospitality, Tourism and Events					
Bachelor of Hospitality Management					
061399M	Bachelor of Hospitality Management	P	Feb, July	12800	3 yrs
Advanced Diploma of Events					
063901G	Certificate III in Events	P	Feb, July	5800*	6 mths
063956D	Diploma of Events	P	Feb, July	11600	1.5 yrs
066225D	Advanced Diploma of Events	P	Feb, July	11600	2 yrs
Advanced Diploma of Tourism					
063899G	Certificate III in Tourism (Retail Travel Sales)	P	Feb, July	5450*	6 mths
063955E	Diploma of Tourism	P	Feb, July	10900	1.5 yrs
063958B	Advanced Diploma of Tourism	P	Feb, July	10900	2 yrs
Diploma of Holiday Parks and Resorts					
072415C	Diploma of Holiday Parks and Resorts	P	Feb, July	10400	1.5 yrs
Diploma of Hospitality					
063902G	Certificate III in Hospitality (Commercial Cookery)	P	Feb, July	11600	1 yr
063952G	Certificate IV in Hospitality	P	Feb, July	11600	1.5 yrs
063957C	Diploma of Hospitality Cookery and Patisserie	P	Feb, July	11600	2 yrs
Diploma of Hospitality					
064068F	Certificate III in Hospitality (Patisserie)	P	Feb, July	11600	1 yr
063952G	Certificate IV in Hospitality	P	Feb, July	11600	1.5 yrs
063957C	Diploma of Hospitality Cookery and Patisserie	P	Feb, July	11600	2 yrs
Diploma of Hospitality and Diploma of Events					
063901G	Certificate III in Events	P	Feb, July	5800*	6 mths
063900J	Certificate III in Hospitality	P	Feb, July	11600	1 yr
063952G	Certificate IV in Hospitality	P	Feb, July	11600	1.5 yrs
063956D	Diploma of Events <i>and</i>				
063957C	Diploma of Hospitality	P	Feb, July	11600	2 yrs
Certificate II in Hospitality (Kitchen Operations)					
072031G	Certificate II in Hospitality (Kitchen Operations)	P	Feb, July	5200*	6 mths

CAMPUS

C Collingwood

E Epping

F Fairfield

G Greensborough

H Heidelberg

P Preston

^ per week

* 6 month course

** 12 week course

8 month course

Material fees may apply for some courses. Courses are subject to regular review to ensure they meet changing conditions.

NMIT Accredited Courses for Overseas Students 2012



CRICOS ID	Course	Campus	Start Date	International Fee Amount per annum (AUS)	Duration
Information Technology					
Advanced Diploma of Information Technology					
058908K	Certificate IV in Information Technology (Networking) <i>and</i>	C E			
058907M	Certificate IV in Information Technology (Programming)	P G	Feb, July	10500	1 yr
073171K	Advanced Diploma of Information Technology	E P	Feb, July	10500	2 yrs
Advanced Diploma of Information Technology (Network Security)					
058908K	Certificate IV in Information Technology (Networking) <i>and</i>	C E			
058907M	Certificate IV in Information Technology (Programming)	P G	Feb, July	10500	1 yr
073225A	Advanced Diploma of Information Technology (Network Security)	C G	Feb, July	10500	2 yrs
Diploma of Interactive Digital Media					
067626A	Certificate III in Media <i>Interactive Media/Multimedia</i>	C G	Feb, July	5250*	6 mths
067625B	Certificate IV in Interactive Digital Media	C G	Feb, July	10500	1 yr
067624C	Diploma of Interactive Digital Media	C G	Feb, July	10500	2 yrs
Certificate II in Information Technology					
060004K	Certificate II in Information Technology	C P	Feb, July	5250*	6 mths
Music, Screen and Sound					
Bachelor of Music					
057092J	Associate Degree of Music	F	Feb	12800	2 yrs
074625K	Bachelor of Music	F	Feb	12800	3 yrs
Bachelor of Music Industry					
074623A	Associate Degree of Music Industry	F	Feb	12800	2 yrs
074624M	Bachelor of Music Industry	F	Feb	12800	3 yrs
Advanced Diploma of Music					
072764D	Certificate IV in Music	F G	Feb	12400	1 yr
072758B	Advanced Diploma of Music	F G	Feb	12400	2 yrs
Advanced Diploma of Music Business					
072763E	Certificate IV in Music Business	F	Feb	10500	1 yr
072761G	Advanced Diploma of Music Business	F	Feb	10500	2 yrs
Advanced Diploma of Screen and Media					
068445J	Certificate IV in Screen and Media	C	Feb	12000	1 yr
070393J	Advanced Diploma of Screen and Media	C	Feb	12000	2 yrs
Advanced Diploma of Sound Production					
073165G	Certificate IV in Sound Production	F	Feb	10500	1 yr
072760G	Advanced Diploma of Sound Production	F	Feb	10500	2 yrs
Personal Services					
Advanced Diploma of Remedial Massage (Myotherapy)					
073172J	Certificate IV in Massage Therapy Practice	P	Feb	5450*	6 mths
073173G	Diploma of Remedial Massage	P	Feb	10900	1.5 yr
067718G	Advanced Diploma of Remedial Massage (Myotherapy)	P	Feb	10900	2.5 yrs
Diploma of Beauty Therapy					
067526E	Certificate III in Beauty Services	C	Feb, July	5600*	6 mths
067525F	Certificate IV in Beauty Therapy	C	Feb, July	11200	1 yr
066702B	Diploma of Beauty Therapy	C	Feb, July	11200	1.5 yrs
Diploma of Hairdressing Salon Management					
072412F	Certificate III in Hairdressing	C P	Feb, July	12500	1 yr
072413E	Certificate IV in Hairdressing	C P	Feb, July	12500	1.5 yrs
072414D	Diploma of Hairdressing Salon Management	P	Feb, July	12500	2 yrs

CAMPUS

C Collingwood

E Epping

F Fairfield

G Greensborough

H Heidelberg

P Preston

^ per week

* 6 month course

** 12 week course

8 month course

Material fees may apply for some courses. Courses are subject to regular review to ensure they meet changing conditions.

NMIT Accredited Courses for Overseas Students 2012

CRICOS ID	Course	Campus	Start Date	International Fee Amount per annum (AUS)	Duration
Visual and Creative Arts					
Bachelor of Illustration					
061837E	Associate Degree in Illustration	F	Feb	12800	2 yrs
061836F	Bachelor of Illustration	F	Feb	12800	3 yrs
Bachelor of Writing and Publishing					
062539G	Associate Degree in Writing and Publishing	F	Feb, July	12800	2yrs
062540C	Bachelor of Writing and Publishing	F	Feb, July	12800	3 yrs
Diploma of Graphic Design					
066708G	Diploma of Graphic Design	F	Feb	10900	2 yrs
Diploma of Illustration					
066704M	Diploma of Illustration	P	Feb	10900	2 yrs
Diploma of Photoimaging					
072400K	Certificate IV in Photoimaging	F	Feb	11400	1 yr
066703A	Diploma of Photoimaging	F	Feb	11400	2 yrs
Diploma of Professional Writing and Editing					
060640D	Certificate IV in Professional Writing and Editing	C	Feb	10500	1 yr
060641C	Diploma of Professional Writing and Editing	C	Feb	10500	2 yrs
Diploma of Visual Art					
066706J	Diploma of Visual Art	E P	Feb	10900	2 yrs
Certificate IV in Design					
066707G	Certificate IV in Design	P	Feb	10500	1 yr



CAMPUS **C** Collingwood **E** Epping **F** Fairfield **G** Greensborough **H** Heidelberg **P** Preston
 ^ per week * 6 month course ** 12 week course # 8 month course
 Material fees may apply for some courses. Courses are subject to regular review to ensure they meet changing conditions.

Your journey starts in Melbourne @ NMIT

Welcome to Northern Melbourne Institute of TAFE (NMIT) – an Australian education and training provider offering a diverse and exciting mix of industry-oriented programs. NMIT features a rich variety of courses that will offer you an education that covers local knowledge from a global perspective.

NMIT has been offering quality education and training since it was first established as the Collingwood Technical School in 1912. Nearly a century later, this nationally accredited technical and further education institute remains one of Australia's premier centres of vocational learning.

Located in the dynamic and multicultural city of Melbourne, NMIT is a government accredited institution and a vibrant and dynamic destination for international students. Each year, NMIT welcomes a large number of students from all around the world to its many campuses.

NMIT's Melbourne-based program for international students began in 1991 with a small number of students and since then, our student population has flourished. We now have a friendly community of over 1,200 international students who live, work and study alongside local students. You can form lasting relationships with fellow students, as well as learn from fantastic teachers who are experts in their fields.

You will find studying at NMIT and living in Melbourne both a rewarding and enjoyable experience. NMIT provides first-class training and education within a comfortable and modern learning environment. Our courses offer the right combination of study, practical skills and on-the-job training.

This guide is designed to help you take the first step on your path to your chosen career. We look forward to meeting you at NMIT soon!

NMIT

All correspondence relating to international student enquiries can be directed to the NMIT International Office, located at the Collingwood campus.

Address:

International Office
NMIT
20 Otter Street
Collingwood
Victoria 3066
AUSTRALIA

Telephone:

+61 3 9269 1666

Facsimile:

+61 3 9269 1669

Email:

international@nmit.vic.edu.au

Website:

www.nmit.edu.au/international

Melbourne, Australia

Melbourne is one of the most exciting, cosmopolitan cities in the world. With nearly four million people living in the city, Melbourne is alive with interesting events including world class opera and musical productions, an international comedy festival and arts festivals.

The most livable city in the world also has a full calendar of sporting events, playing host to the Australian Grand Prix, the Melbourne Cup – one of the world's most prestigious horse races – and the tennis grand slam of the Asia Pacific, the Australian Open. Also located here is the newly built AAMI Park, home to A-League soccer team, Melbourne Victory. Situated on the Central Business District's fringe is the Melbourne Cricket Ground, which is Australia's spiritual home for the international and domestic cricket season in summer and Australian Rules football in winter.

Providing a lifestyle for all tastes, Melbourne is the culinary capital of Australia, with thousands of restaurants and cafés to choose from. The city's food is complemented by its great nightlife, with a host of nightclubs, live music venues and pubs in which to dance or catch up with friends.

Language

Australia is widely recognised as one of the most enlightened and forward-thinking countries with personal safety, education and health high on the lifestyle agenda. More than 160 languages are spoken, making it one of the most linguistically and culturally diverse countries in the world. Almost all day-to-day business is conducted in English.

Climate

December to February is the hot summer season where temperatures can reach the mid to high thirties (Celsius). This is a great time to visit some of the many beaches which are within easy reach of the CBD. June to August are cooler months when you can take to the ski fields, just a two to three hour drive away from Melbourne.

Getting around

For all the latest information on Australian experiences, travel and tourism, visit www.australia.com

If you're unsure about what to do on a weekend, make a plan to catch Melbourne's free City Tourist Shuttle, which visits many key tourist attractions in and around the city. Buses run every 15 minutes between 10am and 4pm daily.

The City Circle tram is a free service that also runs frequently during the day, and is another great option for exploring the city. Go to www.metlinkmelbourne.com.au for the latest information and timetables.

For more information and to obtain a free map of Melbourne and surrounding areas go to www.thatsmelbourne.com.au

Culture Card

The Victorian Government has created a Culture Card to be distributed to international students across the state. The card has been designed to provide opportunities for students who are new to Melbourne to participate in events and activities across the city's top arts and cultural venues. The Culture Card allows you free entry into a number of attractions and events to showcase Melbourne's vibrant social and cultural life, and is aimed at building your understanding and connection to one of the most livable cities in the world.

For more information on how to obtain a Culture Card, speak to an NMIT Student Activities Officer or visit www.culturecardvictoria.com.au

Student Information

Living in Melbourne

10

Student Accommodation and Housing

On-campus accommodation

Accommodation is available to students located on campus at NMIT's Yarra House. Located on NMIT's Fairfield campus, with 149 beds available, this refurbished facility can provide the complete student living experience.

Visit the Yarra House website at www.yarrahouse.com.au for more information.

Homestay for international students

Homestay includes the provision of a bedroom, two meals per day and access to shared facilities in a private home.

Prospective students wishing to enquire about homestay options should contact the following homestay provider agencies directly:

Australian Student Accommodation and Placement (Melbourne based)

p: +61 3 9812 0761
www.studenthomestay.com.au

Student Accommodation Services (Melbourne based)

p: +61 3 9459 0007
www.student-accommodation.com.au

Australian Homestay Network (Sydney based)

p: 61 2 8905 0321 or 1300 697 829
www.homestaynetwork.org

Short term accommodation options

Other options include:

- Le Student 8
www.lestudent8.com
- Urban Central
www.urbancentral.com.au
- Miami Hotel
www.themiami.com.au

Apartment/unit/house rental

Real estate agents will rent unfurnished apartments, units and houses in most locations. This generally requires you to sign a lease for a nominated period of time and is an arrangement negotiated directly with a real estate agent.

Some sites to help you locate rental properties include:

- www.realestate.com.au
- www.domain.com.au

Rent for a one bedroom unit will cost approximately AU\$180–300 per week, and a two bedroom unit will cost approximately AU\$270–\$420 per week, depending on availability, location and condition. Food, gas, electricity, transport and telephone calls are all additional costs.

Sharehouse

Many students choose to share a house or apartment with other students or local residents as the most cost-effective option. Each person usually has their own bedroom to furnish, whilst the bathroom, kitchen and living room are shared.

Bills are generally shared but may be included in the rent and food can be individually purchased or shared by all tenants.

A bond of up to four weeks rent is also required in a sharehouse arrangement. Cost is approximately AU\$90–200 per week per room, depending on availability, location and condition.

Other accommodation options

NMIT Student Services maintains a list of accommodation vacancies and other information about permanent, short term and emergency accommodation options. The service is provided free of charge to students. The accommodation is either close to or within easy access via public transport of NMIT campuses. Listings are usually share accommodation, available in private houses, units, flats or self-contained bungalows.

Accommodation lists are regularly updated on the NMIT student portal (intranet). Prospective students can contact Student Services via email at housing@nmit.vic.edu.au to receive up-to-date accommodation listings.

Disclaimer: Accommodation offers are accepted from the public in good faith. Student Services does not inspect any of these accommodation offers or interview the landlords/owners. Due to these factors, we are unable to recommend or take responsibility for those premises chosen. Students are advised to take care in assessing potential premises, other occupants and the landlord/owner.

For more information, contact Student Services on +61 3 9269 1314 or email housing@nmit.vic.edu.au

Airport Reception

NMIT can organise for you to be met at the airport and taken to your pre-arranged accommodation. This is a free service but must be pre-arranged with NMIT at least one week prior to your arrival in Australia.

To arrange for a free airport pick-up, please download an Arrival Notification form which can be found at www.nmit.edu.au/course_info/international_students/policies_forms and return to the International Office. Confirmation is usually sent by the International Office via email.

Dependants

Generally, family members who intend to accompany you to Australia may be included in your application for a student visa and can be processed for visa entry at the same time. They must undergo a medical examination and hold health insurance, amongst other things. If your family members decide to come to Australia after you have arrived, they will have to apply for a visa separately. They may also require you to nominate them for entry.

Where you have school age dependants who will accompany you to Australia, you must make adequate arrangements for their education whilst here.



Employment and Health

Students must ensure their financial independence before coming to Australia. You may work in paid employment up to 20 hours per week during the semester, provided that work does not interfere with your studies. During semester breaks, there is no restriction on the amount of hours that student visa holders can work.

Websites such as www.seek.com.au and www.mycareer.com.au are useful tools to help you look for a job.

It is a student visa condition that all international students take out Overseas Student Health Cover (OSHC) for the proposed duration of time they plan to remain in Australia on a student visa. Offer letters from NMIT will include information on the cost of OSHC. The International Office will organise OSHC for overseas students arriving in Melbourne, following payment of fees. For more information go to www.studyinaustralia.gov.au/sia/en/studycosts/oshc

Living Costs

NMIT recommends that you have at least AU\$2,500 on arrival in Melbourne to cover the cost of temporary accommodation, purchase extra clothing and initial set-up costs of permanent accommodation. These costs may include one month's rent, one month's bond, household goods, furniture, service connection fees, books, stationery and equipment.

Additional meals, refreshments, transport, personal needs and entertainment may cost up to AU\$130 per week.

It is recommended that you budget for living costs to total at least AU\$18,000 per year on top of your tuition fees and airfares.



Enrol at NMIT

Applying to Study

Applicants must be over the age of 18 years upon arrival in Australia.

Complete an *Application for Enrolment* form (see p17-18), which is also available for download at

www.nmit.edu.au/course_info/international_students/policies_forms

It is also important to understand the *Terms and Conditions of Enrolment* (see p19).

The International Office is the single point of contact for all your queries and will respond quickly when processing your application.

NMIT also requires:

- original or certified copies of your academic qualifications translated into English
- original or certified copies of evidence of your English language proficiency
- any other information or documents that are specified in the course entry requirements.

In addition, if you are applying from within Australia, NMIT also requires:

- a certified copy of your passport
- evidence of your current course enrolments (applicable only if you are on a student visa).

Applications can be submitted directly to NMIT (by mail, fax or email - please see pg 17 for details) or through an authorised NMIT education agent:

www.nmit.edu.au/course_info/international_students/contacts_for_country

NMIT will not charge a fee for potential students who place an application only. Fees will apply once enrolment has been confirmed.

Admission Requirements

Academic Level

NMIT requires the successful completion of studies equivalent to Australian Year 12 education as the minimum level of entry into courses.

See www.vcaa.vic.edu.au/vce/vcerecognition for a guide to equivalent Australian Year 12 qualifications in your country. If your country is not mentioned, please contact the International Office for a list of equivalent Australian Year 12 qualifications accepted.

In some cases, if you do not meet NMIT's academic entry level requirements, you may apply as a mature age student. A mature age student is considered to be over 18 years old, and has been out of full-time education for at least one year.

You should also be able to provide documentary evidence of any work experience undertaken since leaving school that is related to your chosen course. Entry as a mature age student is also dependent upon having a satisfactory level of English language proficiency.



English Language Proficiency

All evidence of English language proficiency must have been completed within two years of your application to NMIT. Please refer to www.immi.gov.au/allforms/pdf/assessment-levels.pdf for your student visa assessment level.

	Certificate/Diploma**/Advanced Diploma Courses		Associate Degree/Bachelor Courses**	
	For students from student visa assessment level 1 & 2 countries	For students from student visa assessment level 3 & 4 countries	For students from student visa assessment level 1 & 2 countries	For students from student visa assessment level 3 & 4 countries
EVIDENCE				
Acceptable forms of evidence to demonstrate your English proficiency include one of the following:				
1. An NMIT English Placement Test (available from NMIT authorised agents, or at the NMIT International Office for potential students in Melbourne)	✓	✗	✗	✗
2. IELTS				
ACADEMIC IELTS				
Academic IELTS 6.0 or higher (no individual band score less than 6.0)	✓	✓	✓	✓
Academic IELTS 6.0 or higher (with individual band score less than 6.0)	✓	✓	Contact NMIT International Office for specific requirements	Contact NMIT International Office for specific requirements
Academic IELTS 5.5	✓	✓	NMIT to offer a 10-week ELICOS package	NMIT to offer a 10-week ELICOS package
Academic IELTS 5.0	NMIT to offer a 10-week ELICOS package	NMIT to offer a 10-week ELICOS package	NMIT to offer a 20-week ELICOS package	NMIT to offer a 20-week ELICOS package
Academic IELTS 4.5	NMIT to offer a 20-week ELICOS package	NMIT to offer a 20-week ELICOS package*	Contact NMIT International Office for specific requirements	✗
GENERAL IELTS				
General IELTS 6.0 or higher	✓	✓	✗	✗
General IELTS 5.5	NMIT to offer a 10-week ELICOS package	NMIT to offer a 10-week ELICOS package	✗	✗
General IELTS 5.0	NMIT to offer a 20-week ELICOS package	NMIT to offer a 20-week ELICOS package	✗	✗
General IELTS 4.5	NMIT to offer a 30-week ELICOS package	NMIT to offer a 30-week ELICOS package*	✗	✗
for lower IELTS scores, NMIT can offer an ELICOS package of up to 50 weeks	✓	✗	✓	✗
3. Pearson Test of English (PTE) academic score	46	✗	55	✗
4. Test of English as a Foreign Language (TOEFL) score	530 (paper based), 197 (computer based) or 71 (internet based)	✗	530 (paper based), 213 (computer based) or 79 (internet based)	✗
5. International Baccalaureate minimum score	3 in English A1 or A2	✗	3 in English A1 or A2	✗
6. Test of English for International Communication (TOEIC) score	650 or higher for reading and listening test	✗	✗	✗
7. Evidence of a successful completion in Australia of:				
a foundation course	✓	✓	✓	✓
a senior secondary certificate of education	✓	✓	✓	✓
a substantial part of a certificate IV or higher level qualification from the Australian Qualifications Framework	✓	✓	✓	✓
English studies at an upper intermediate level at a CRICOS registered English language school	✓	with Academic IELTS 5.0 or higher	✗	✗
English studies at an advanced level at a CRICOS registered English language school	✓	with Academic IELTS 5.0 or higher	✓	with Academic IELTS 5.0 or higher
Evidence of studies in English for at least five years in Australia, Canada, New Zealand, Republic of Ireland, South Africa, United Kingdom or United States.	✓	✓	✓	✓
* Only available for student visa assessment level 3 countries				
** a higher level of English language proficiency is required for the Bachelor and Associate Degree of Writing and Publishing, Bachelor and Associate Degree of Early Years Studies, Bachelor of Education (Early Years), Associate Degree of Tertiary Studies and the Diploma of Professional Writing and Editing. Please refer to specific language requirements for courses at www.nmit.edu.au/international				

Visa Requirements

Information about student visas can be obtained from the Australian Government Department of Immigration and Citizenship (DIAC) at www.immi.gov.au/students While on a student visa, it is your responsibility to uphold your visa conditions. For information about your student visa conditions, please contact DIAC or refer to the information provided by DIAC at the time of your visa grant.

Student visa requirements:

- you must satisfy course requirements by remaining enrolled in a CRICOS registered course and maintaining satisfactory course progress requirements
- you must maintain adequate Overseas Student Health Cover (OSHC) during your stay in Australia
- you must notify your education provider of any change in your residential address within seven days of the change
- you can work in paid employment for no more than 20 hours a week provided that work does not interfere with your studies (there are no limitations to working during recognised holiday periods)
- if you have completed less than six months of your principal course at NMIT, you can only change to another education provider if you obtain permission and a letter of release from NMIT.

Further information on NMIT's international student policies and procedures can be found at www.nmit.edu.au/course_info/international_students/policies_forms

Enrolment and Orientation

After paying tuition fees and receiving your Confirmation of Enrolment (CoE), it is compulsory to attend the orientation session scheduled for all commencing International Students prior to each semester. Please see www.nmit.edu.au/course_info/international_students/orientation

Individual faculties also run course-specific enrolment and orientation sessions, and attendance at these programs is required. Dates and locations for these subsequent sessions are provided at the International Student orientation session or by contacting the International Office.

Tuition Fees

Tuition fees are to be paid in full prior to commencement of each semester. Course fees will be outlined in your Letter of Offer and also in the Acceptance Agreement that you must return with the initial payment. The International Office will send reminder letters outlining the fees payment schedule prior to the end of each semester. Fees can be paid by electronic transfer, bank cheque or by credit card.

During the enrolment session with your faculty, you will receive your student ID card, which is also your library card.

PLEASE NOTE: If you arrive after the course commencement date, you may not be able to commence your course. NMIT may ask you to defer your studies and wait for the next semester or next available intake. Please contact the International Office if you believe that you will not be able to commence at the start date, as stated on your Confirmation of Enrolment.

Articulation

One thing leads to another when you build your skills

Many NMIT courses form a pathway of study to higher qualifications, either at NMIT, another TAFE or university. You can start at a certificate level and work up to an advanced diploma, or in some disciplines, a bachelor degree. Alternatively, you might already have a degree and want an industry specific qualification to help with your employability.

For more information on pathways from NMIT courses to higher qualifications at NMIT go to www.nmit.edu.au/articulation

Get Credits for La Trobe University Courses

NMIT and La Trobe University now have a formal articulation agreement which guarantees specific credit to NMIT graduates entering selected La Trobe undergraduate programs.

Graduates from a range of NMIT diploma, advanced diploma and associate degree courses can now explore articulating into a relevant degree course at La Trobe University.

For example, an NMIT Diploma of Visual Art graduate currently earns 120 credit points* towards La Trobe's Bachelor of Visual Arts and an NMIT Diploma of Business Administration graduate currently earns 60 credit points* towards a La Trobe Bachelor of Business (Human Resource Management), Bachelor of Accounting or Bachelor of Business.

Key areas of study at NMIT currently covered by the articulation agreement with La Trobe include:

- Visual Arts
- Business
- Information Technology

For more information on NMIT's articulation arrangement with La Trobe University go to www.nmit.edu.au/articulation

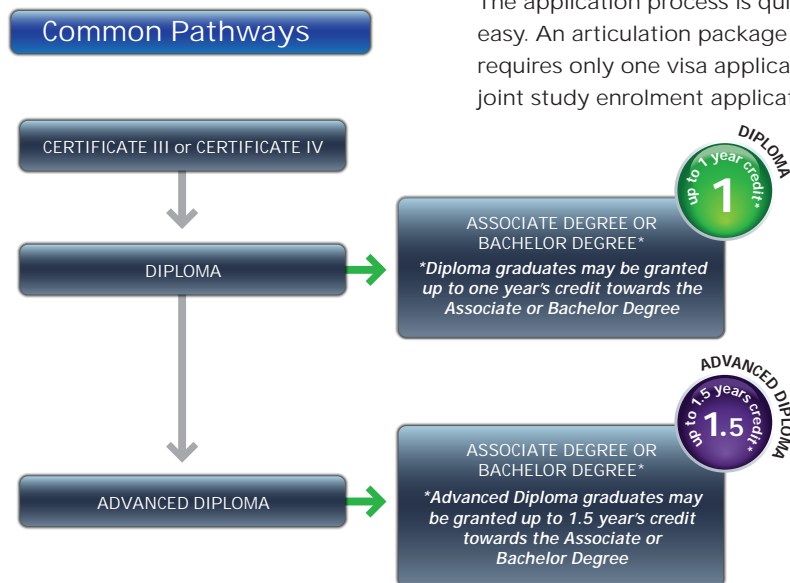
* figures based on NMIT website February 2011.

Huge cost savings

NMIT's range of high quality articulation pathways offers excellent value for money through its competitive pricing – by choosing to study at NMIT first, you can save up to a third of the usual cost of studying at degree level.

It's easy

The application process is quick and easy. An articulation package with NMIT requires only one visa application and one joint study enrolment application.



Courses that go places

A TAFE qualification is now highly portable and many courses have national codes (as part of the Australian Qualifications Framework) making them uniform throughout Australia. This means you can move to another TAFE institute (if they run the same course), and pick up where you left off without having to repeat any subjects.

NMIT also recognises the Australian Qualifications Framework (AQF) qualifications of other Registered Training Organisations (RTOs) including universities, TAFEs and other registered providers. This means your existing qualifications can be credited towards an NMIT qualification.

Get there faster with Skills Recognition

In many cases you can fast-track your studies at NMIT through our Skills Recognition process. Students are assessed in a number of ways:

Recognition of Prior Learning (RPL) – provides students with partial or full credit towards an accredited qualification if the student already possesses skills and knowledge gained through:

- workplace experience
- voluntary work
- social or domestic activities
- formal or informal training

Recognition of Current Competency (RCC) – enables students who have completed subjects through previous study to gain partial or full credit towards a new or current qualification.

Skills Recognition can significantly reduce the amount of formal training involved in gaining a qualification.

Skills Recognition Fees and Charges - during 2011 the following fees and charges applied to Skills Recognition.*

- Ineligible for a government subsidised place:

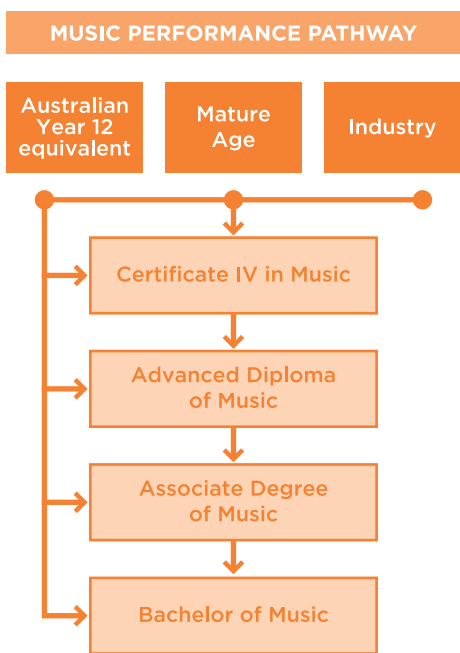
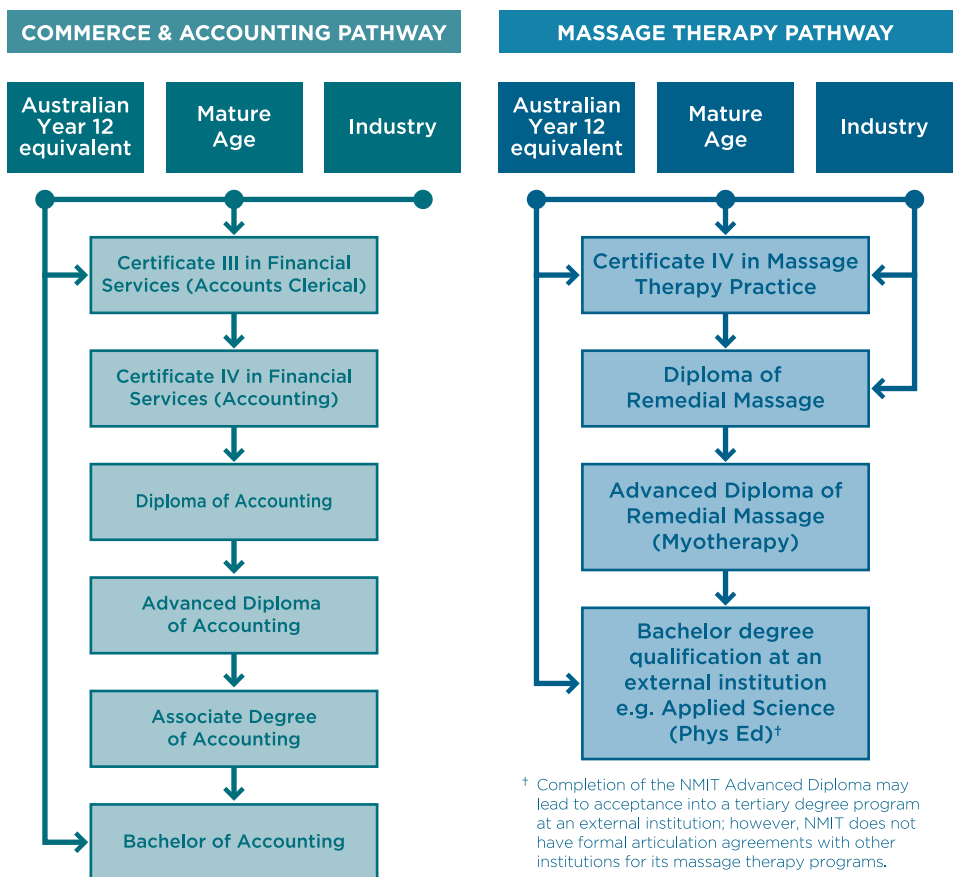
RPL/RCC AU\$1 per student contact hour (SCH).

* The above fees and charges are as at 2011 and may be subject to change in 2012. Skills recognition fees are to be paid on top of tuition fees. Please contact the International Office for more information.

Tuition fees can be reduced when Skills Recognition results in a shortening of the course duration by one semester or more for certificate, diploma and advanced diploma courses. For associate degree and bachelor courses, fees can be reduced on a per-subject basis.



Example Study Pathways at NMIT



Students must also provide evidence of English language proficiency. See specific course information for further entry requirements.

Student Services

NMIT Facilities

Students study in commercial scale, industry related, modern environments and gain the practical experience that enhances their employment prospects.

NMIT facilities include:

- two wineries (100 tonne and 200 tonne) for the production of high quality wines
- the Aquaculture Training and Applied Research Centre, incorporating both freshwater and marine systems
- a 300 hectare working thoroughbred stud where students learn a range of equine studies
- a fully operational modern restaurant and bistro at the Preston campus and another bistro at Collingwood for hospitality students
- a fully equipped commercial kitchens for students studying cookery courses
- advanced robotics and the latest computing technologies for manufacturing engineering students
- a modern hairdressing training studio and beauty salon furnished with the latest equipment
- audio editing facilities where performing arts students can edit with the very best technology
- a recording studio, television studio, and performing arts theatre for students of sound production, music performance and entertainment
- photography, art and jewellery studios
- various art galleries where students can showcase their creative endeavours
- a state-of-the-art Technical Education Centre at Heidelberg accommodating 300 students, featuring general learning and trade workshops, as well as student support facilities
- the brand new Green Skills Centre of Excellence, located at Epping – this building is a benchmark in training for environmentally sustainable practices from solar power and water heating to wind power generation and horticultural land conservation.

Student support services

NMIT provides a range of free support services to assist you in reaching your study goals, as well as providing a variety of inexpensive social activities.

Counselling

Counsellors are available to provide free counselling services to students with study or personal issues. This confidential service can be requested either through Student Services or the International Office.

Study skills advisory service

A range of free services are offered to assist students such as small group tutorials based on subjects/courses, and one-to-one tutorials. The service also runs regular workshops on essay writing, report writing, time management, referencing and research skills, oral presentations and note taking.

Student activities

The Student Activities Office provides a range of student welcome programs, on and off-campus events, sporting competitions, as well as trips and tours in collaboration with Tertiary Recreation and Entertainment Victoria (TREV). All on-campus events are free and open to all NMIT students. Further information on upcoming events can be found at www.nmit.edu.au/about/student_services

Student grievances

NMIT's *Student Grievance Policy* and Procedure is based on the principle that all students are entitled to fair and consistent treatment and a prompt resolution of their grievances.

The procedure provides a mechanism for lodging grievances. The full policy and procedure can be obtained by contacting the International Office or from the NMIT website at www.nmit.edu.au/international



Previous NMIT Studies

Have you previously been enrolled at NMIT? Yes No If YES, please provide your student number

English Language Level

Provide details and documentation confirming your English language level

I have taken a recognised English language test in the last two years (e.g. IELTS, TOEFL, Pearson, Cambridge).

Name of Test Score Date of Test

I have successfully completed an English course in Australia

I have completed studies where English was the language of instruction

English is my first language

I will complete an English course or take a recognised English language test on

Previous Studies

Are you currently studying in Australia? Yes No

If YES, please provide copies of your Confirmation of Enrolment (CoE) documents and complete the details below

Name of Course

Institution Date of Completion

List details of your previous education and attach documentation including certified copies of full academic transcripts. Documents not in English must be accompanied by certified translations.

Name of Qualification	Institution	Country	Year Finished
.....
.....

If you believe you have relevant work experience, attach details and documentation (e.g. employer reference)

Agent Details

Please complete this section if you are using an education agent or representative.

Agent Name

Agent Address

Agent Telephone

Agent Email

Agent
Representative
Stamp

Declaration

I declare that the information provided on this form and supporting documentation is true and correct. I have read and understood the refund policy and terms and conditions of enrolment in the NMIT International Course Guide or at www.nmit.edu.au. I hereby give permission to NMIT to see and access all the details of my current visa through the Visa Entitlement Verification Online (VEVO) system. I acknowledge that the provision of incorrect information or documentation or the withholding of information or documentation relating to my application may result in the cancellation of my enrolment.

Applicant's Signature Date

(If applicant is under the age of 18, the application must also be signed by the applicant's parent or guardian.)

REFUND POLICY

Applicants are advised to ensure they understand NMIT's refund policy.

- Applications for refund should be made in writing on the 'Application for Refund' form available on request from the International Office.
- Upon approval the International Office will make refunds in accordance with the Education Services for Overseas Students (ESOS) regulations.
- Tuition fees include a AU\$300 administration fee, which is non-refundable and non-transferable in the case of a student withdrawing an application after being accepted.
- If, after payment of fees a student withdraws an application and presents a completed Application for Refund Form the following will apply:
 - If written notice is received by NMIT more than 28 days before the commencing of the course a cancellation fee of 25% of the full semester fee will be deducted from fees received.
 - If written notice is received by NMIT up to 28 days but more than 14 days prior to the course commencing a cancellation fee of 35% of the full semester fee will be deducted from fees received.
 - If written notice is received by NMIT 14 days or less of the course commencing, no refund will be made.
- Where a student has been denied a visa to study in Australia a full refund less the administration fee will be made on receipt of proof that a visa has been denied.
- Where a student is granted Permanent Residency Visa Status before the start date of the semester, a full refund will be made of the fees paid for the following semester.
- Where a student commences a semester as an international student and is granted Permanent Resident Visa Status during that semester, international student fees will apply for that semester.
- Where a student is granted a deferral or suspension of studies after the semester has commenced, a transfer of the current semester's tuition fees will be granted.
- Where a student is paying for a package of courses, and pays a deposit, this deposit is non refundable.
- Where NMIT is unable to deliver the course offered, a full refund will be made.
- All refunds are made in Australian dollars or the foreign currency equivalent at the time and will be net of any handling fee charged by local representatives used by the student.
- In the case of a student returning home any refund will only be made after the student ID card is returned and immigration notified.

This agreement does not remove the right to take further action under Australia's Consumer Protection Laws.

Refer to Institute rule: Student Enrolment, Fees and Charges; Part E - Schedule 2 Rules for Refund of fees and charges for overseas students NMIT/IR/12/E2.

TRANSFERS

Transfer to another educational institution

- Under Standard 7 of the ESOS Act it is not possible to transfer to another education institution for the duration of any preliminary course and/or the first 6 months of the principal course, without permission from NMIT.
- Requests for transfer must be made to the International Office in writing and be accompanied by a letter of offer from the receiving institution. Evidence of exceptional and/or extenuating circumstances is also required.
- If approved, any monies transferred will be in accordance with NMIT's Refund Policy.

Transfer to another course at NMIT

- All applications to transfer to another course at NMIT should be made on the 'Request for Internal Transfer' form available at the International Office.
- Transfers will be subject to availability of places in the desired course.
- Transfers to other courses will be granted at the discretion of the International Office in consultation with the relevant teaching department.
- Where a transfer is granted students must pay an administration fee of AU\$200 plus any additional tuition fees applicable to the new course before starting the new course.

ESOS FRAMEWORK

- Australia has a reputation as a safe, progressive and dynamic place of study; and NMIT helps maintain this reputation by providing quality education and consumer protection specifically developed for overseas students on a student visa.
- The Education Services for Overseas Students (ESOS) Act 2000 and associated legislation is the legal framework governing the responsibility of NMIT towards overseas students.
- The ESOS Act can be accessed at <http://www.aei.gov.au/Regulatory-Information/Pages/Regulatoryinformation.aspx> or through the link on the NMIT International website (www.nmit.edu.au/international) for prospective students



live it your way

Live on campus and enjoy the complete student experience. Located on NMIT's beautiful Fairfield campus, Yarra House offers the best in student living.

on-campus student
accommodation

visit: yarrahouse.com.au
phone: +61 3 9269 8990



yarra house
nmit

CAMPUSES

PRESTON

77-91 St Georges Rd, Preston VIC 3072

COLLINGWOOD

20 Otter St, Collingwood VIC 3066

EPPING

Cnr Cooper St & Dalton Rd, Epping VIC 3076

FAIRFIELD

Yarra Bend Rd, Fairfield VIC 3078

GREENSBOROUGH

Civic Drive, Greensborough VIC 3088

HEIDELBERG

Cnr Waterdale Rd & Bell St,
Heidelberg West VIC 3081

ARARAT

Grano St, Ararat VIC 3377

TRAINING CENTRES

GROWLING FROG VINEYARD

1910 Donnybrook Rd, Yan Yean VIC 3755

NMIT KYNETON PARK

Campaspe Pl, Kyneton VIC 3444

NORTHERN AMEP CENTRE

Cnr Belfast & Blair St, Broadmeadows VIC 3047

NORTHERN LODGE – EDEN PARK

Glen Robin Ct, Eden Park VIC 3757

NORTHERN LODGE – YAN YEAN

2005 Plenty Rd, Yan Yean VIC 3755

YARRA GLEN RACING CENTRE

Armstrong Grove, Yarra Glen VIC 3775

WEBSITE

www.nmit.edu.au

			
		CRICOS Provider 00724G	
		National Provider No. 3075	
		Northern Melbourne Institute of TAFE	
		[1699][io][040811]	
Information correct as at August 2011. © NMIT			