



# Victorian Certificate of Applied Learning (VCAL) Programs 2010



## Victorian Certificate of Applied Learning (VCAL) Programs 2010

NMIT's Youth Unit will be offering Victorian Certificate of Applied Learning (VCAL) programs from:

- the Technical Education Centre (TEC) Heidelberg campus
- Preston campus
- Collingwood campus
- Epping campus
- Greensborough campus
- Fairfield campus
- Brunswick (Community Location: Tinning Street, Brunswick)

In 2010 we are pleased to be able to offer a variety of VCAL programs from the new Technical Education Centre located at the Heidelberg campus. The centre's new purpose-built training facilities will provide a vocational based learning environment for young people wishing to complete their secondary schooling through a VCAL program. VCAL Programs will also be offered at other campuses with the TEC remaining as the central hub for the Youth Unit.

### PROGRAMS:

In 2010 Youth Unit programs on offer at **Heidelberg TEC** include:

- VCAL Carpentry (will include the Certificate II in Carpentry – Pre-apprenticeship)
- VCAL Furniture
- VCAL Multimedia (Certificate II in IT/ Multimedia)
- VCAL Ticket to a Trade (Building and Construction industries taster program)
- VCAL Foundation– General program
- VCAL Intermediate– General program
- VCAL Senior– General program
- YAMEC Trade Taster
- Certificate I in Vocational Preparation

### PROGRAMS AT OTHER LOCATIONS INCLUDE:

- VCAL Foundation/Intermediate General – Epping campus
- VCAL Hospitality – Preston campus
- VCAL Music – Greensborough campus
- VCAL Animal Studies (includes Certificate II in Animal Studies) – Fairfield campus
- VCAL Young Adult Migrant Education Course (YAMEC) – Collingwood and Preston campuses
- VCAL LinkED (offered in conjunction with the Salvation Army) – Brunswick
- Certificate II in Creative Industries (Media) – Brunswick
- YAMEC (ESL Intro, Certificate I and Certificate II) – Collingwood and Preston campuses

### AGE ELIGIBILITY:

Programs are generally targeted at young people from 15 years of age (Certificate I programs). However some programs have age restrictions (from 16+).

Please refer to program outlines.

## WHAT IS VCAL?

Students at senior secondary level have the choice of two certificates, the Victorian Certificate of Education (VCE) and the Victorian Certificate of Applied Learning (VCAL).

VCAL sits alongside VCE as an accredited senior school completion certificate. It applies the principles of applied learning (hands on) in all areas of the curriculum. It gives students practical work related experience, as well as literacy and numeracy skills and the opportunity to build personal skills that are important for life and work. VCAL's flexible curriculum enables students to undertake a study program that suits their interest and learning needs while building on current skills.

## WHAT ARE THE AIMS OF VCAL?

The VCAL aims to provide students with the skills, knowledge and attitudes to make informed choices about pathways to work and further education. The principles underpinning the VCAL are:

- accredited pathways for secondary students
- tailored programs to suit students' interests
- personal development
- development of work related and industry specific skills.

In the VCAL these principles are shown through:

- the development of knowledge and employability skills that help prepare students for work and for participation in a broader society – family, community and lifelong learning
- the development of knowledge and skills that assist students to make informed vocational choices and facilitate pathways to further learning and employment.

There are three levels of study in VCAL. These are outlined below. Students at NMIT will be placed in the appropriate level according to their previous schooling, literacy skills and interests. An assessment will be conducted by a Youth Unit staff member at the initial interview.

## VCAL CERTIFICATE LEVELS:

| <b>Victorian Certificate of Applied Learning (VCAL)</b>  |   |
|--|---|
| <b>Foundation</b><br><b>Certificate I</b><br><b>Government Category</b><br><b>Foundation Skills</b>  | At this level the focus is on knowledge and employability skill development, supported by a strong emphasis on literacy and numeracy skills and preparatory learning.   |
| <b>Intermediate</b><br><b>Certificate II</b><br><b>Government Category</b><br><b>Skills Creation</b> | At intermediate level, the focus is on knowledge and employability skills development that leads to independent learning, confidence and a higher level of transferable skills.   |
| <b>Senior</b><br><b>Certificate III</b><br><b>Government Category</b><br><b>Skills Creation</b>      | At this level the focus is on knowledge and employability skills that lead to a high level of interpersonal skills, independent action and achievement of tasks that require decision making and leadership. The demonstration of knowledge and skills which apply directly to the workplace or further training is also important. |

Further information can be obtained from

[http://www.vcaa.vic.edu.au/vcal/Publications/Information\\_Sheets/VCALInfo](http://www.vcaa.vic.edu.au/vcal/Publications/Information_Sheets/VCALInfo)

## NMIT YOUTH UNIT - 2010 VCAL PROGRAMS:

| <b>VCAL General - Foundation</b>  |   |   |   |   |
|---|---|---|---|---|
| <b>21352VIC</b><br>The General Foundation VCAL program is suitable for students who require supported development of literacy, numeracy and communication skills in order to go onto further study, apprenticeships or employment.<br><b>Applicants:</b> 15+ yrs  | <b>Location:</b><br>NMIT Heidelberg TEC<br><b>Full-time</b> for 1 year                      | Interviews on going<br><b>Enrolments</b><br>November, December & January  | <b>Course commences</b><br>February 2010        | <b>Contact:</b><br>Youth Unit<br><b>p:</b> 03 9269 8381   |
| <b>VCAL General - Intermediate</b>  |   |   |   |   |
| <b>21353VIC</b><br>The General Intermediate VCAL program is suitable for students who require further development of literacy, numeracy and communication skills in order to go onto further study, apprenticeships or employment.<br><b>Applicants:</b> 16+ yrs  | <b>Location:</b><br>NMIT Heidelberg TEC<br><b>Full-time</b> for 1 year                      | Interviews on going<br><b>Enrolments</b><br>November, December & January  | <b>Course commences</b><br>February 2010        | <b>Contact:</b><br>Youth Unit<br><b>p:</b> 03 9269 8381   |
| <b>VCAL General - Senior</b>  |   |   |   |   |
| <b>21354VIC</b><br>The Senior VCAL program is open to people of all ages. It will provide an opportunity to actively engage in education in preparedness for higher education or employment. Students will enrol in units from business related certificates as part of their industry-specific strand.<br><b>Applicants:</b> 17+ yrs. Suitable for mature aged adults  | <b>Location:</b><br>NMIT Heidelberg TEC<br><b>Full-time</b> for 1 year                      | Interviews on going<br><b>Enrolments</b><br>November, December & January  | <b>Course commences</b><br>February 2010        | <b>Contact:</b><br>Youth Unit<br><b>p:</b> 03 9269 8381   |
| <b>VCAL Carpentry (Pre-apprenticeship) - Foundation/Intermediate/Senior</b>   |   |   |   |   |
| <b>21352VIC/21353VIC/21354VIC &amp; 21844VIC</b><br>The program will benefit people who require extra support with literacy and/or numeracy or those who would like a VCAL school completion certificate as well as a trade pre-apprenticeship. Successful completion will give students a pre-apprenticeship certificate (Certificate II in Building and Construction – Carpentry Pre-apprenticeship) as well as a VCAL certificate (Foundation, Intermediate or Senior - depending on enrolled level).<br>Students must contact B&C department to place their names on the waiting list (contact details in right hand column) even if they are assessed via the Youth Unit.<br><b>Applicants:</b> 16+ yrs  | <b>Location:</b><br>NMIT Heidelberg TEC<br><b>Full-time</b> for 1 year                      | Interviews<br>October and November<br>Selection beginning December<br><b>Enrolment</b><br>December<br>*Students need to be 16+ yrs at time of course commencement (early February 2010) | <b>Course commences</b><br>February 2010        | <b>Contact:</b><br>Youth Unit<br><b>p:</b> 03 9269 8731<br><b>AND</b><br>Building & Construction Dept.<br>Ken Thomson<br><b>p:</b> 03 9269 8727<br>(Indicate VCAL Carpentry as preferred program) |
| <b>VCAL Ticket to a Trade - Foundation/Intermediate/Senior</b>  |   |   |   |   |
| <b>21352VIC/21353VIC/21354VIC</b><br>Students will be enrolled in VCAL units (literacy, numeracy, personal development and work-related skills) in the first semester of 2010.<br>On successful completion of Semester 1, students can apply for a range of pre-apprenticeship positions. They will then complete the pre-app application process for the Semester 2 intake of that particular pre-apprenticeship.<br>On successful completion of both Semester 1 VCAL and Semester 2 pre-apprenticeship students will be eligible for their VCAL certificate as well as their pre-apprenticeship certificate.<br>This program will be repeated in Semester 2 with a new group commencing VCAL to become ready to apply for a pre-apprenticeship position for 2011.<br><b>Applicants:</b> 15+ yrs | <b>Location:</b><br>NMIT Heidelberg TEC<br>1 semester VCAL<br>1 semester Pre-Apprenticeship | Interviews<br>October and November<br><b>Enrolment</b><br>December<br>*Many trade areas require students to have turned 16 yrs prior to commencement of the pre-apprenticeship course.  | <b>Course commences</b><br>February & July 2010 | <b>Contact:</b><br>Youth Unit<br><b>p:</b> 03 9269 8731   |

| <b>VCAL Furniture - Foundation/Intermediate/Senior</b>  |   |   |  |   |
|---|---|---|--|---|
| <p><b>21352VIC/21353VIC/21354VIC &amp; 21278VIC</b> Certificate II in Furnishing Pre-app Cabinet/ Furniture Making</p> <p>The VCAL/Certificate II in Furnishing will be offered in conjunction with the Design Drafting and Interior Fittings Department. This program enables students to complete modules from the following pre-apprenticeships:</p> <ul style="list-style-type: none"> <li>Cabinet/Furniture Making</li> <li>Wood Machining</li> <li>Furniture Finishing</li> </ul> <p>Interested students may enrol in a full Furniture pre-apprenticeship in Semester 2.</p> <p><b>Applicants:</b> 15+ yrs</p>  | <p><b>Location:</b><br/>NMIT Heidelberg TEC<br/>Semester 1 VCAL<br/>Semester 2 Pre-Apprenticeship<br/>(or continue with VCAL)</p> | <p>Interviews<br/>October and<br/>November<br/><b>Enrolment</b><br/>December</p>              | <p><b>Course commences</b><br/>February<br/>2010</p> | <p><b>Contact:</b><br/>Youth Unit<br/><b>p:03 9269 8731</b></p>   |
| <b>VCAL IT/Multimedia - Foundation/Intermediate</b>   |   |   |  |   |
| <p><b>21352VIC/21353VIC &amp; CUF20601</b></p> <p>This program will combine the Certificate II in IT/Multimedia with assessed level of VCAL (Foundation/Intermediate). Students will focus on developing their IT/multimedia skills throughout the program (i.e. Photoshop, Premier, 2D Graphics, Illustrator) and investigate the different career pathways available.</p> <p>Some books may be required to be purchased.</p> <p><b>Applicants:</b> 15+ yrs</p>  | <p><b>Location:</b><br/>NMIT Heidelberg TEC<br/><b>Full-time</b> for 1 year</p>   | <p>Interviews on-going<br/><b>Enrolments</b><br/>November,<br/>December &amp;<br/>January</p> | <p><b>Course commences</b><br/>February<br/>2010</p> | <p><b>Contact:</b><br/>Youth Unit<br/><b>p: 03 9269 8381</b></p>  |
| <b>VCAL ESL YAMEC</b>   |   |   |  |   |
| <p><b>21352VIC/21353VIC &amp; 21932VIC/21933VIC</b></p> <p>YAMEC ESL VCAL combines an accredited ESL Certificate II or III with VCAL modules and community projects. With a focus on improving language, literacy and employability skills, the students engage in projects and courses that also increase leadership skills, knowledge of mainstream society, career options and employment readiness. It is a first step in TAFE, leading to educational/vocational pathways to further academic or vocational study, new apprenticeships, traineeships and/or employment.</p> <p><b>Applicants:</b> 15 – 26 yrs</p>  | <p><b>Location:</b><br/>NMIT Preston campus<br/>NMIT Collingwood campus</p>   | <p>Interviews on-going<br/><b>Enrolments</b><br/>November,<br/>December &amp;<br/>January</p> | <p><b>Course commences</b><br/>February<br/>2010</p> | <p><b>Contact:</b><br/>Youth Unit<br/><b>p: 03 9269 8302</b><br/><b>or</b><br/>Collingwood campus<br/><b>p:03 9269 1775</b></p> |
| <b>VCAL Hospitality - Foundation/Intermediate</b>   |   |   |  |   |
| <p><b>21352VIC/21353VIC &amp; SIT20307VIC/SIT30707</b></p> <p>Students will enrol in units from Certificate II in Hospitality (Kitchen Operations) and Certificate III Hospitality to fulfil their industry-specific strand. This program focuses on developing skills and knowledge for the hospitality industry. It offers a pathway into apprenticeships or work in the hospitality field. The program will cover both 'front of house' and 'back of house' training. They will have the opportunity to work in NMIT's own restaurant, 'St. Georges Restaurant', to gain real hands-on experience.</p> <p>A uniform, utensils and books will need to be purchased prior to commencing classes.</p> <p><b>Applicants:</b> 16+ yrs</p> | <p><b>Location:</b><br/>NMIT Preston Campus<br/><b>Full-time</b> for 1 year</p>   | <p>Interviews on-going<br/><b>Enrolments</b><br/>November,<br/>December &amp;<br/>January</p> | <p><b>Course commences</b><br/>February<br/>2010</p> | <p><b>Contact:</b><br/>Youth Unit<br/><b>p: 03 9269 8381</b></p>  |
| <b>VCAL Music - Foundation/Intermediate</b>   |   |   |  |   |
| <p><b>21352VIC/21353VIC</b></p> <p>Students will enrol in VCAL Foundation or Intermediate and Certificate II Music Industry. This program is for budding musicians. It focuses on developing skills and knowledge for the music industry through modules covering: Creative Music Skills, Music Technology, Musicianship, and the Music Industry.</p> <p>Students will be involved in various internal and external performances throughout the year.</p> <p><b>Applicants:</b> 15+ yrs</p>   | <p><b>Location:</b><br/>NMIT Greensborough Campus<br/><b>Full-time</b> for 1 year</p>   | <p>Interviews on going<br/><b>Enrolments</b><br/>November,<br/>December &amp;<br/>January</p> | <p><b>Course commences</b><br/>February<br/>2010</p> | <p><b>Contact:</b><br/>Youth Unit<br/><b>p: 03 9269 8381</b></p>  |

| <b>VCAL Animal Studies - Foundation/Intermediate</b>  |   |  |  |  |
|---|---|--|--|--|
| <b>21352VIC/21353VIC &amp; RUV20104</b><br>This program focuses on developing the skills and knowledge required to work within the animal care environment. This is a dual enrolment program with students enrolling in Certificate II in Animal Studies and VCAL Foundation or Intermediate.<br>The Animal Studies certificate will be supported by VCAL literacy and numeracy modules.<br>Students undertaking this qualification will be required to complete a minimum of two weeks work placement in an animal care environment.<br><b>Applicants:</b> 15+ yrs | <b>Location:</b><br>NMIT Fairfield Campus<br><b>Full-time</b> for 1 year                              | Interviews on-going<br><b>Enrolments</b><br>November, December & January | <b>Course commences</b><br>February 2010 | <b>Contact:</b><br>Youth Unit<br><b>p:</b> 03 9269 8381  |
| <b>VCAL LinkED/Salvation Army - Foundation/Intermediate</b>   |   |  |  |  |
| <b>21352VIC/21353VIC</b><br>This program is offered in partnership with the Salvation Army (Brunswick Youth Services) Program. It is designed for those 'at risk' young people who require extra assistance to restart their education. It has an emphasis on supporting students into their post VCAL pathway.<br><b>Applicants:</b> 15+ yrs   | <b>Location:</b><br>Salvation Army Brunswick Youth Services, Brunswick<br><b>Full-time</b> for 1 year | Interviews on-going<br><b>Enrolments</b><br>November, December & January | <b>Course commences</b><br>February 2010 | <b>Apply:</b><br>Direct to VCAL staff at Brunswick Salvation Army (Youth Services)<br><b>p:</b> 03 9386 1232 |

## OTHER YOUTH UNIT PROGRAMS:

| <b>Creative Industries/Media</b>  |   |  |   |  |
|---|---|--|---|--|
| <b>CUF20107</b><br>Students can gain credits towards a VCAL by completing this course. Youthworx Media will partner with NMIT to offer Certificate II in Creative Industries (Media). The course will be tailored to the needs of young people from disadvantaged backgrounds, with a high level of support provided.<br><b>Applicants:</b> 15+ yrs   | <b>Location:</b><br>Salvation Army Brunswick Youth Services, Brunswick<br>6 month program         | Interviews on-going<br><b>Enrolments</b><br>November, December & January     | <b>Course commences</b><br>February & July 2010       | <b>Apply:</b><br>Direct to VCAL staff at Brunswick Salvation Army (Youth Services)<br><b>p:</b> 03 9386 1232 |
| <b>YAMEC</b>  |   |  |   |  |
| The YAMEC program is designed for migrant and refugee young adults from 16-26 yo who have not completed secondary schooling and/or who need to develop further English language and literacy skills. Students are supported to overcome barriers to engagement in education through elements of the curriculum, connection with community agencies and pathway planning with their Managed Individual Pathways (MIP's) worker.<br><b>Applicants:</b> 15 – 26 yrs  | <b>Location:</b><br>NMIT Preston campus<br>NMIT Collingwood Campus<br><b>Full-time</b> for 1 year | Interviews on-going<br><b>Enrolments</b><br>November, December & January     | <b>Course commences</b><br>February 2010              | <b>Contact:</b><br>Youth Unit<br><b>p:</b> 03: 9269 8302<br><b>or</b><br><b>p:</b> 03 9269 1775              |
| <b>YAMEC - Trade Taster</b>   |   |  |   |  |
| The YAMEC program is designed for migrant and refugee young adults who have not completed secondary schooling and/or who need to develop further English language, literacy, numeracy and employability skills. The program will have a focus on the world of work within the Building and Construction industry.<br><b>Applicants:</b> 16 – 26yrs  | <b>Location:</b><br>NMIT Heidelberg TEC<br><b>Full-time</b> 1 semester                            | Interviews on-going<br><b>Enrolments</b><br>November, December<br>May & June | <b>Course commences</b><br>February 2010<br>July 2010 | <b>Contact:</b><br>Youth Unit<br><b>p:</b> 03 9269 8302<br><b>or</b><br><b>p:</b> 03 9269 1775               |
| <b>Certificate I in Vocational Preparation</b>  |   |  |   |  |
| This program is designed for young people who have a strong desire to undertake vocational training but whose literacy/numeracy skills may not be at the required level or whose age necessitates an extended pathway. This program will provide extra support for students with their literacy/numeracy needs as well as developing their employability skills.<br>The course is suited to learners wanting a pre-apprenticeship or bridging program into further vocational training.<br><b>Applicants:</b> 15+ yrs | <b>Location:</b><br>NMIT Heidelberg TEC<br>1 semester   | Interviews on-going<br><b>Enrolments</b><br>November, December & January     | <b>Course commences</b><br>February 2010              | <b>Contact:</b><br>Youth Unit<br><b>p:</b> 03 9269 8381  |

## FEES:

Fees will vary between different programs depending on government category and number of enrolled hours. Some programs will carry additional costs due to clothing and equipment requirements.

Current concession card holders eligible for minimum fees.

### For further information regarding fees:

[www.nmit.vic.edu.au/course\\_info/local\\_students/fees/](http://www.nmit.vic.edu.au/course_info/local_students/fees/)

## APPLICATION PROCESS:

1. Download application form from: [www.nmit.vic.edu.au/forms](http://www.nmit.vic.edu.au/forms) or contact Youth Unit on 03 9269 8381 to request that a form be sent to you.
2. Send completed application form to:  
 VCAL Coordinator  
 Youth Unit – NMIT  
 77 – 91 St., Georges Rd.,  
 PRESTON 3072
3. An interview appointment letter will be sent to you. It is important that you attend this interview otherwise we will assume you are no longer interested. If you cannot attend the interview please contact the Youth Unit **PRIOR** to the arranged interview in order to reschedule another time. Interviews will be held from September to December.

## ENROLMENT PROCESS:

After completing the application and interview process, eligible applicants will be sent a 'Letter of Offer' with details of fees and enrolment process.

If an applicant is identified as not being eligible for one of our programs, they will be notified of the reason and, if possible, given referrals to more suitable programs.

| Round        | Letter of Offer | Enrolment Date |
|--------------|-----------------|----------------|
| First round  | Early November  | 26th November  |
| Second round | Mid November    | 3rd December   |
| Third round  | Early December  | 16th December  |
| Fourth round | Early January   | 21st January   |
| Fifth round  | Mid January     | 4th February   |

**\*PLEASE NOTE:** Carpentry and Ticket to a Trade have December cut off for enrolments – interviews October/November only (refer to program information).

### For further information regarding specific programs:

|   |   |
|---|---|
| Carpentry, Ticket to a Trade, Furniture | Youth Unit, Heidelberg, p: 03 9269 8731             |
| ESL YAMEC Programs                      | Youth Unit, Collingwood, p: 03 9269 1775            |
| LinkED, Creative Industries             | VCAL Staff, Brunswick Youth Services, p:03 93861232 |
| All other programs                      | Youth Unit, Preston, p: 03 9269 8381/8319           |

w: [www.nmit.vic.edu.au/departments/youth unit](http://www.nmit.vic.edu.au/departments/youth_unit)

Please note that this information is subject to change as programs rely on student enrolment numbers.

Information correct as at August 2009